

Welcome



We are so glad you have chosen to consider New Salem Weekday Preschool and Kindergarten for your child. We strive to offer a safe and healthy Christ-centered environment. Our goal each year is to provide a program that encourage learning through developmentally appropriate activities. All our classes have a daily Bible lesson with activities to support the month's lesson and memory verse.

The Georgia Early Learning Standards are what the preschool teachers use to plan hands-on activities for Preschool I-Pre-K. Our kindergarten class follows the Georgia Standards of Excellence. All classes attend music twice a week. Preschool 3 through Kindergarten have STEM days and chapel once a month.

The next several pages in this packet contain important information about our school and information needed from parents. There are several forms that must be completed and returned to enroll your child. A child is not considered enrolled until a registration form and registration fee is returned and paid.

Please email, call or schedule a tour to check about availability.

After carefully reading the registration packet, please complete the following forms and return them to school along with the registration fee.

1. Registration Form and fee
2. Student Questionnaire
3. Medical Emergency Form
4. Financial Agreement
5. Carpool/Dismissal Form
6. Social Media Consent Form

Keep all other pages for your records

Please visit our website at www.newsalem.org/preschool for information on standards for each age group or a link for the Georgia Standards of Excellence.

New Salem Weekday Preschool & Kindergarten

Class Schedule, Tuition & Fees

The registration for each class is \$160.00 and is due at the time of registration. This fee reserves your child's place in our program for the 2021/2022 school year and is non-refundable after June 1, 2021. An activity fee is due on August 30, 2021 for all classes. All students will need an up-to-date Georgia 3231 Certificate of Immunization.

Tuition is based on an annual fee divided into 10 payments. It can be paid on an annual or monthly basis. Monthly payments are due in advance. The first tuition payment is due no later than July 30, 2021. Tuition for the remainder of the school year is due by the 30th of each month in advance of attendance.

Class	Days	Hours	Age	Ten Tuition Payments of:	Registration Fee	Activity Fee 8/30/2021
Preschool 1	Tuesday & Thursday	9 am – 1 pm	1 yr. by 9/1/21	\$195	\$160	\$30
Preschool 2 (3 Days)	Tuesday, Wednesday, & Thursday	9 am – 1 pm	2 yrs. by 9/1/21	\$220	\$160	\$95
Preschool 2 (4 Days)	Monday - Thursday	9 am – 1 pm	2 yrs. by 9/1/21	\$230	\$160	\$100
Preschool 3 (3 Days)	Tuesday, Wednesday, & Thursday	9 am – 1 pm	3 yrs. by 9/1/21	\$220	\$160	\$95
Preschool 3 (4 Days)	Monday – Thursday	9 am – 1 pm	3 yrs. by 9/1/21	\$230	\$160	\$100
Preschool 4 (Young 4s) (3 Days)	Tuesday, Wednesday, & Thursday	9 am – 1 pm	Must turn 4 yrs. by 12/31/21	\$230	\$160	\$95
Preschool 4 (Young 4s) (4 Days)	Monday – Thursday	9 am – 1 pm	Must turn 4 yrs. by 12/31/21	\$240	\$160	\$100
Pre-K	Monday – Thursday	9am – 1pm	4 yrs. by 9/1/21	\$245	\$160	\$100
Kindergarten	Monday – Thursday	9:00-2:40 p.m (Mon.-Thurs.)	5 yrs. by 9/1/21	\$325	\$160	\$100



New Salem Weekday Preschool and Kindergarten 2021 – 2022 Registration Form

Student Information

Child Name: _____

Name Called By: _____ D.O.B. _____

Gender: _____

Mom's Name: _____ Occupation: _____

Address: _____

Cell Phone #: _____ Work #: _____

E-Mail: _____

Dad's Name: _____ Occupation: _____

Address: _____

Cell Phone #: _____ Work #: _____

E-Mail: _____

Language most often spoken at home: _____

Please check the class you are registering your child for:

Preschool 1 (Monday & Wednesday)

Preschool 1 (Tuesday and Thursday)

Preschool 2 (3 Days)

Preschool 2 (4 Days)

Preschool 3 (3 Days)

Preschool 3 (4 Days)

Preschool 4 (3 Days)

Preschool 4 (4 Days)

Pre-K

Kindergarten

Student Questionnaire

(Please fill out one for each child you have enrolled)

Please complete the following questionnaire and return. This information will help your child's new teachers to get to know your child more quickly and to help in the transition to a new school year.

Student's Full Name: _____

Nickname (if any): _____

Child's Birthday: _____ **Current Age:** _____

Does your child have any siblings? If yes, please complete the information below.

Name: _____ **Age:** _____ **School:** _____

Name: _____ **Age:** _____ **School:** _____

Name: _____ **Age:** _____ **School:** _____

Name of current church or worship center: _____

Has your child attended a preschool program before? If yes, please complete the information below.

School Name: _____

Has your child been away from your before (such as playgroup, Church activities, grandparents, etc.) ?

Does your child have any special learning needs or are they currently receiving any special services? If yes, please explain.

Does your child have any allergies? If yes, please explain, including reaction type.

Does your child have any fears or phobias we should be aware of?

New Salem Preschool and Kindergarten
Financial Agreement Form
(Complete for each child)

Child's Name: _____ **Age Level:** _____

Parent Name:

Please check: _____ **New Student** _____ **Current Student**

- *I am requesting enrollment for my child at New Salem Weekday Preschool & Kindergarten for the 2021-2020 school year and agree to the following terms and policies set forth in this agreement.*
- *I understand the registration fee is a single yearly fee due at the time of registration and is separate from the activity fee and tuition. It is not refundable after June 1, 2021 and non-transferable.*
- *I understand that my child's tuition is a yearly fee and may be paid in 10 monthly payments.*
- *Tuition paid in 10 payments is due by the 30th of each month beginning July 30, 2021.*
- *Tuition is paid ahead for upcoming attendance.*

I have read and agree with the financial agreement for the 2021-2022 school year. I understand and agree to my responsibilities as set forth in this agreement with my signature below.

Signature: _____ **Date:** _____

Proposed School Calendar
2021-2022
School Calendar

July 30	Tuition for August Due	
August 9	First Day of school	
August 30	September Tuition Due	
August 30	Activity Fees Due	
September 6	Labor Day-no school	
September 27-30	Fall Break (no school)	
September 30	October tuition Due	
October 21	Early Dismissal at 12:00 for teacher training	
October 30	November Tuition Due	
November 2	No School (Election Day)	
November 22-26	Thanksgiving Break (no school)	
November 30	December Tuition Due	
December 20-Jan 4	Christmas Break (no school)	
December 30	January Tuition Due	
January 5	School starts back from Christmas Break	
January 17	MLK Day (no school)	
January 30	February Tuition Due	
February 21-25	Winter Break (no school)	
February 28	March Tuition Due	
March 30	April Tuition Due	(More dates on the back of this page)

April 4-8	Spring Break (no school)
April 30	May Tuition Due
May 5	Early Dismissal at 12:00 for Teacher Training and Appreciation Luncheon
May 19	Last Day of School

The proposed calendar is to give dates for school breaks , etc. Activities for the 2021-2022 are in the planning phase and dates have not be set at this time.

NSWP and Kindergarten follows the Cobb School System for school breaks. Since Cobb has the option of virtual school, inclement weather closings will be based on safety and travel for staff and school families. We do not follow Cobb with school closings or when the school system goes to virtual classes related to COVID.

Anytime school is closed unexpectedly, the staff will commutate through the public preschool Facebook page, closed class Facebook pages and through emails or text.

Medical Emergency & Medical Form

In the event of a medical emergency where the parent or guardians cannot be reached, please list two other adults who may be contacted and/or care for your child.

1. Name: _____ **Cell#:** _____

Relationship to the child: _____

2. Name: _____ **Cell#:** _____

Relationship to the child: _____

Child's Name: _____

Child's Name: _____

Child's Name: _____

In the event of an emergency where it is deemed necessary that immediate medical attention be received, I give permission for my child/children listed above to be transported to

_____ hospital/medical facility. I agree that New Salem Weekday Preschool & Kindergarten in association with New Salem Baptist Church along with any staff or employees shall be free and harmless of any claims, demands, or suits arising from the giving of consent for medical treatment of my child or children given by licensed medical providers and/or transportation of my child/children during such and emergency whether by the school's staff, employees, or emergency vehicles/technicians.

Parent Signature: _____ Date: _____

Carpool/Dismissal Information

Each family is given two copies of the carpool tag for their family. Parents or others picking up your child/children should have your families tag with them at carpool time except in an emergency. If you need additional tags, please email the Director.

Following school policies, we must have written permission for any change in your child or children's dismissal routine except in an emergency. In an emergency, every effort should be made to call the Director or church office to notify the staff of any changes. Please note that anyone picking up your child/children will need a photo identification other than the custodial parent or guardian.

In the event of an unusual or extreme emergency where you cannot send a note or notify the school by phone, the following people listed below will be called and are allowed to pick up your child/children with proper identification.

1. Name: _____ Cell#: _____

Relationship to the child: _____

2. Name: _____ Cell#: _____

Relationship to the child: _____

Child's Name: _____

Additional Children enrolled list below:

Child's Name: _____

Child's Name: _____

Picture & Social Media

Consent Form

Indicated below, I grant/do not grant permission for my child's information or image to be used in the below stated ways for classroom and school use.

Please initial each item below.

Yes

No

Individual child's pictures for school picture to be sent home to parents or classroom use only.

Child's picture that might be used on the public preschool website or Facebook page. We never put a child's name on a public site.

Class email list that is shared with only class parents.

Closed private class Facebook page. The class Facebook page is not public and is by invitation only. It is used for families to see daily activities within the classroom and a communication tool.

Fill in each child's name enrolled for the 2021-2022 school year.

Child's Name: _____

Child's Name: _____

Child's Name: _____

Parent Signature: _____

Date: _____